

8/18/23, 9:57 AM

Mail - Cheryl R. Jordan - Outlook



VRS-6D, Report of Injury Form, Elementary Principal job description

Dandridge Billups <dbillups@nps.k12.va.us>

Wed 4/13/2022 9:38 AM

To: Cheryl R. Jordan <cjordan@nps.k12.va.us>

3 attachments (129 KB)

04082022184051.pdf; 04082022184015.pdf; 04082022184108.pdf;

Ms. Jordan, good morning,

Attached are copies of the completed VRS-6D form, the first report of injury form, and a copy of the elementary principal job description that were mailed to the VRS.

**Dandridge Timothy Billups
Chief Human Resources Officer
Department of Human Resources
Norfolk Public Schools
800 E. City Hall Avenue-9th floor
Norfolk, VA 23510
757-628-3910 ext. 21070**

On Apr 8, 2022, at 3:12 PM, Dandridge Billups <dbillups@nps.k12.va.us> wrote:

Ms. Jordan, good afternoon,

Please be informed that the completed VRS-6D form, the first report of injury form, and a copy of your job description have been mailed to the VRS.

**Dandridge Timothy Billups
Chief Human Resources Officer
Department of Human Resources
Norfolk Public Schools
800 E. City Hall Avenue-9th floor
Norfolk, VA 23510
757-628-3910 ext. 21070**

From: Cheryl R. Jordan <cjordan@nps.k12.va.us>
Sent: Thursday, March 24, 2022 9:00 AM
To: Dandridge Billups <dbillups@nps.k12.va.us>
Cc: Erika S. Ricks <ericks@nps.k12.va.us>
Subject: VRS-6D

Thank you for the FMLA forms Mr. Billups. I have attached the VRS-6D form that you are asked to complete. It was mailed to me for your completion. Along with this form, they are requesting the first report of injury and a copy of my job description.

Thank you. Have a great day!

8/18/23, 9:57 AM

Mail - Cheryl R. Jordan - Outlook

Mrs. Cheryl Jordan, Principal

Lindenwood Elementary

(757) 628-2577

*"The undisciplined pursuit of more is how the mighty fall."
~Jim Collins*